



255 Flagstaff Lane
Hoffman Estates, Illinois 60169
(847) 885-7702 Voice
(847) 885-0604 Fax
office@sthubertschool.com

August 8, 2011

Dear Parents/Guardians,

On behalf of the faculty and staff, welcome back! The start of school is always an exciting time, and we look forward to beginning this year with the theme *"Faith in Every Student."*

We wish Mrs. Heavey, Mrs. Minniear, and Mrs. Gannon well as they retire from teaching. In addition, we wish Mrs. deGeus well as she moves onto another teaching position. We welcome our new teachers, Mrs. Shannon Ross in first grade, Mr. Kieran Dempsey in fifth grade, and Ms. Erin Finnicum in Junior High. These three teachers come to us with tremendous gifts which are a direct benefit to the students they serve. Three teachers have new assignments for the 2011 – 2012 school year. Mrs. Keehan will be teaching the all-day preschool classroom, Mrs. Lauren Kane has moved to kindergarten, and Mrs. Janet Gamauf joins third grade. As the demands of teaching in the 21st century increase, we are excited to announce that we have opened another third grade classroom to enrich the St. Hubert primary department and better support our students.

Over the summer, we were busy cleaning. All the classroom doors have been stained and the ceiling in the Marian Lobby painted. The playground has been resurfaced and will be painted with "hopscotch" and "four square" games for students to use at lunch/recess.

Our start time is the same as last year. School begins at 7:30 AM and will end at 2:05 PM every day except Wednesday. Dismissal on Wednesday will be at 1:30 PM as it has been in the past. Students who ride District 54 buses will be allowed in the building through Door # 21 as in the past. Car procedures will also remain the same. Students may begin exiting cars at 7:20 AM (the same time as students who are bussed) and enter the building using the Junior High Door #38. Please refer to the handbook on the website for drop off and pick up procedures.

- ✓ **7:20 AM Doors open and students may enter the building and go directly to their classrooms**
- ✓ **7:30 AM Class Begins and the Tardy Bell Rings**

All students must be in their classrooms no later than 7:30 AM. If you are driving your children to school, it is very important to have them here on time. Tardy slips will be issued starting at 7:30 AM.

Student Information Day/First Day of School

As a reminder, Student Information Day is Monday, August 22, 2011 from 8:00 – 11:00 AM. Parents should enter through the Parish Ministry front doors where they can pick up their family packet and move into the gym. Class lists will be displayed in the "Link" which is the area between School and the Parish Ministry Center. Please feel free to drop off your child's supplies in their classrooms. The first day of school is Wednesday, August 24, 2011 for students in the full day preschool and kindergarten through eighth grade. Parents with children in half day pre-school should check the school calendar for start dates for their children.

Uniforms

The 2011 – 2012 year is a grace period for school uniforms for students in eighth grade. Only eighth grade students may use the old uniforms. Details about school uniforms can be found at www.dennis.com. Enter in school code **GMSHS**.

Three Year Old Half Day Pre School Information

Thursday, August 25, 2011, is the first day of three-year-old preschool for children only. The session lasts from 8:00 until 8:30 AM. Tuesday, August 30, 2011, will be full day session for children only. Please come to Door 12 (parking lot at Grand Canyon and Flagstaff). Children need to be potty trained before the first day of school and be able to take care of themselves in the washroom. No pull-ups are allowed in class.



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Page 2

Four Year Old Half Day Pre School Information

Most children entering our four-year-old preschool have already been in some type of program without their parents. However, we still want to help your child ease into the St. Hubert preschool program. Therefore, the first day of four-year preschool on August 24, 2011 is a sixty-minute session for children only. Please come to Door 12 (parking lot at Grand Canyon and Flagstaff).

Wednesday, August 24, 2011 – Children Only

4 Year Old AM 8:00 - 9:00 AM
4 Year Old PM 11:15 AM - 12:15 PM

Classes on Friday, August 26, 2011 will follow the regular pre-school schedule (children only):

4 Year Old Morning Session 8:00 - 10:30 AM

4 Year Old Afternoon Session 11:15 - 1:45 PM

Children need to be potty trained before the first day of school and be able to take care of themselves in the washroom. No pull-ups are allowed in class.

Full Day 3 and 4 Year Pre School Program

Most children entering our full day preschool have already been in some type of program without their parents. However, in an effort to help your child ease into the St. Hubert preschool program, Mrs. Keehan will be available to answer your questions and visit with you and your child on Monday, August 22, 2011 from 8:30 – 11:00 AM. Please come to Door 12 (parking lot at Grand Canyon and Flagstaff).

Classes on August 24, 2011 will follow the regular Wednesday pre-school schedule: 7:45 A.M. – 1:15 P.M. (children only).

Children need to be potty trained before the first day of school and be able to take care of themselves in the washroom. No pull-ups are allowed in class.

Kindergarten Information

The kindergarten classes are located in the main school building. **Monday, August 22, 2011 is Orientation Day** for all Kindergarten students. They may wear play clothes. We ask that all Kindergarten parents park in the playground area behind the church. The teachers will meet the Kindergarten students at Door #15 (the first door on the playground facing the Parish Ministry Center) for the orientation session.

All kindergarten students will meet from 8:30 - 9:15 AM. **Parents** are invited to familiarize themselves with the school and then attend the Newcomers Coffee in the Parish Center Club Room at 10:30 AM. You may pick up your child from the Kindergarten classrooms at 9:15 AM. On **Wednesday, August 24, 2011, the regular kindergarten schedule begins.** The regular schedule is: All-day kindergarten: 7:30 AM – 2:05 PM with the exception of Wednesday when early dismissal will be at 1:30 PM. The half-day kindergarten schedule is 7:30 a.m. – 10:30 AM

Kindergarten students may begin riding the bus on Wednesday, August 24, 2011.



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Page 3

School Communication

Weekly reminders are posted on our website. All regular communication including emergency school closings will be distributed through the SchoolReach family communication system via voice mail or email.

Forms/Handbooks

The Parent/Student Handbook, Athletic Handbook and some student forms are being published on our web site as they were last year. Parents should download the handbook, along with the other forms, as needed. The following forms **WILL BE POSTED** at the school's current web site for your convenience before Student Information Day. **AS PART OF THE REGISTRATION PROCESS, PLEASE DOWN LOAD, PRINT, COMPLETE, AND RETURN THEM TO THE OFFICE. THOSE FORMS ARE MARKED BELOW WITH AN ASTRICK.**

Internet Acceptable Use Procedure Form *	Bullying Letter *
Photo Permission Form *	Handbook Signature Form *
Medication Procedures (If your child is on medication) *	Field Trip Permission Forms
Medical Forms (If your child is on medication) *	Lunch & Milk Order Form (due by Friday, August 26)
Medical & Emergency Notification Information Sheet *	Monthly School Calendar
Tuition Policy Agreement *	Athletic Handbook (available on web page soon)

ALL REGISTRATION FORMS LISTED ABOVE THAT ARE MARKED WITH AN ASTRICK, MUST BE RETURNED TO THE SCHOOL OFFICE ON OR BEFORE Wednesday, AUGUST 24, 2011 THE FIRST DAY OF SCHOOL. Your child will not be able to start school if these forms are not completed and returned to the school office on or before the first day of school. Physical/Medical forms for all new students, Kindergarten, and 6th graders, must be in the school office by the first day of school (please check with the school office or nurse for more details).

The following topics have been added or changed to the Parent/Student Handbook.

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|-----------------|-------------------|--|
| Tuition/Fees | Recess/Lunch | Parent-Teacher Conferences/Communication |
| Child Custody | Graduation | Weapons |
| Student Uniform | Mandated Reporter | |

This year, the St. Hubert staff continues our work with curriculum development. Curriculum Mapping® allows us to review, update and implement necessary curriculum changes. Our effort is to eliminate “overlaps” or duplicating curriculum from one grade level to another. Curriculum and classroom instruction needs to be age appropriate and standards based, without unnecessary overlaps from grade to grade providing a seamless academic program for our students.

Professional development this year focuses on teaching strategies to enhance student engagement through a faculty book study of *“The Highly Engaged Classroom”* by Robert Marzano. In addition, efforts to develop higher order thinking and number sense include school wide use of research based *Marcie Cook Math* materials in grades K - 8.

We hope you find this information helpful and once again, welcome back! Please know that we are totally committed to Catholic education. If you should have any question, please contact us directly. Thank you for your continued support of St. Hubert Catholic School.

Sincerely in Christ,

Vito C. DeFrisco
 Principal

Marcia Larson
 Assistant Principal

8/9/2011